



City of Palm Desert
 Department of Building and Safety

Building Permit Application

<i>(For Office Use Only)</i>
JOB ID: _____
PLANS FILED: _____

Project Address: _____ **Suite #** _____

Total Value of work: \$ _____ *Note: Plan Review Fees may be adjusted after Plan Review*

Project Description (be specific):

Contractor Business Name		Property Owner Name	
Address		Address	
City	Zip	City	Zip
Phone		Phone	
Fax		Fax	
E-mail		E-mail	
Contractor License No.			
<input type="checkbox"/> Architect Name <input type="checkbox"/> Designer Name		Engineer Name	
Address		Address	
City	Zip	City	Zip
Phone		Phone	
Fax		Fax	
E-mail		E-mail	
License No.		License No.	

<u>Applicant Name</u>	Signature	Date
Contact Telephone Number	E-Mail	

PLEASE COMPLETE THE REVERSE SIDE

Structure Information:

Construction Type: VA VB Other: _____	Roof Type: Tile Shingles Other: _____	Occupancy Group: R-3 A.2 U Other: _____
Fire Sprinklers: <input type="checkbox"/> YES <input type="checkbox"/> NO		

**for Residential additions please indicate only square footage being added to home*

<u>Commercial</u>	<u>Square Footage</u>	<u>Residential*</u>	<u>Square Footage</u>
Assembly Area		Living Area	
Office		Garage Area	
Retail		Accessory Cover	
Warehouse/Storage		No. of Baths	
Total Building		No. of Bedrooms	
Accessory Cover		No. of Dwelling Units	

Multi-family, Residential and Commercial Projects, including Tenant Improvements plans must be submitted to the Fire Department. Fire requires one (1) set of plans for T.I.'s. Please call (760) 346-1870 for further information regarding Fire plan submittals.

THE FOLLOWING ITEMS ARE BEING SUBMITTED:

(Please check all that you have provided)

- 2 COMPLETE SETS OF PLANS**, including the following supporting documents:
 - Structural Calculations
 - Title 24 – Energy Calculations
 - Truss Calculations
 - Soils report
 - CF-R Forms
 - Manufacturer's Specifications
 - Electrical Mechanical Plumbing
 - Home Owner's Association Letter of Approval
- Assessor:**
 Please submit the following for all permits (except for Walls/Fences, Water Heater, HVAC, Re-Roof, Electrical, and Plumbing):
 - ✓ Commercial projects- 1 title page, 1 site plan, 1 elevation, 1 floor plan
 - ✓ Residential projects- 1 site plan, 1 dimensioned floor plan, at least 1 elevation plan

FEES

Plan Check Hourly: \$168.00
 Inspection Hourly: \$159.00
 Archive Fee:
 8.5x11 up to 11x17 \$.07 per page
 Plans \$.80 per page
 Color up to 8.5x11 \$.11 per page

Do not base your permit fees off of the fees stated above. For Reference Only.