

EXHIBIT F

HOUSING AUTHORITY PROPERTIES RESIDENT SERVICES BUILDINGS

HOUSE RULES

GROUP USE PRIORITIES

Permission for use of the Housing Authority Properties Resident Services Buildings shall be granted to the following on a first-come/first-served basis, subject to the following priorities.

1. Housing Authority Properties Leasing Office Activities or Meetings.
2. Housing Authority Properties Tenants Activities and Programs organized or approved by the Property Manager (may include daily routine activities).
3. City of Palm Desert, Palm Desert Redevelopment Agency, and Palm Desert Housing Authority meetings or activities.

RESIDENT SERVICES BUILDINGS

HOUSE RULES

1. Operations Hours are 8:00 a.m. to 5:00 p.m., Monday through Friday, except City observed Holidays which are as follows: New Year's Day, New Year's Eve, Martin Luther King Jr. Birthday, President's Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, and Christmas Day, and Christmas Eve. The Housing Authority Administrator, at his/her discretion, may authorize alternate operating hours from time to time with the proper facility supervision.
2. No disorderly or illegal conduct shall be permitted during any activities or programs offered in or during the use of the Resident Services Buildings.
3. Smoking is prohibited in the Resident Services Buildings and within 40 feet of all entrances or exits.
4. Pets, other than those assisting persons with disabilities, are not permitted on the Resident Services Buildings property.
5. No food or drink is allowed inside the Resident Services Buildings building except during organized functions.

6. No alcoholic beverages or controlled substances of any kind are permitted on the Resident Services Buildings property.
7. The Resident Services Buildings is not responsible for lost or stolen items. It is strongly recommended that items of value not be brought into the building or on the premises.
8. Access to the Community is such that tenants and attendees will be walking through residential communities. Courtesy for the quiet enjoyment of the surrounding residents should be considered at all times.
9. Prior written approval is required from the Property Manager for equipment and services brought in and not directly provided by the Resident Services Buildings.
10. All children under the age of 10 must be accompanied by an adult over the age of 18. *Note: accompany means within close proximity (an arms-distance for example). Youth organizations (ages 11-18) must have one adult to five minors in attendance who shall remain in the Resident Services Buildings for the duration of the activity.
11. The Resident Services Buildings is provided for in an "as is" condition. "As-is" means that the facility user may not remove or displace furniture and/or other fixtures such as tables, chairs, etc. (collectively "fixtures") or add or bring in additional fixtures not already provided, and therefore such fixtures must stay in the same location as originally provided by the Property Manager; decorations on walls, tables and other locations, may not be removed, displaced or covered up in any way. If there are any questions regarding this rule, please contact the Property Manager prior to use of the facility. The Property Manager has the right to inspect the Resident Services Buildings while in use to ensure compliance with this provision. Failure to comply with this provision, the event is subject to immediate cancellation/revocation at the discretion of the Property Manager.
12. Tape, nails, tacks, putty, screws, staples, decals, powders, wax, paint, etc., are not permitted in/on the walls, floors, ceilings or fixtures. Rice, birdseed, confetti, glitter and similar materials may not be thrown inside or outside the facility. No smoke/fog machines are allowed to be used. Music devices may be acceptable; however, prior written approval is required.
13. All users of the facility shall be aware of the maximum occupancy of **104** and enforce that

it is not exceeded. Doors must remain unlocked during hours of use.

- 14. In addition to the House Rules and regulations governing the use of the Resident Services Buildings, all users shall also comply with all applicable local ordinances of the City of Palm Desert and state and federal laws. Failure to comply with said rules may subject a user from entering the premises.
- 15. Facility users may not list the City of Palm Desert, its Redevelopment Agency, or Housing Authority as a sponsor of the activity and may not list the Resident Services Buildings phone number as the contact in any written materials associated with any event. The Property Manager may require copies of all promotional materials used in conjunction with the use of the facility. Failure to comply with such a request may result in cancellation of the event.
- 16. Parking is not available on-site. All facility users will be required to make their own provision for parking.
- 17. All users of facility shall be responsible for cleanup after each meeting. Tables and chairs must be wiped clean after any event.
- 18. The City of Palm Desert, its Redevelopment Agency, and Housing Authority assumes no legal responsibility and are not liable for personal injuries, thefts or losses of private property while on or using the Resident Services Buildings and associated facilities.
- 19. Facilities and equipment are to be left in the same condition as they were prior to the event.
- 20. Violation of any of these rules by any user during occupancy shall be sufficient cause for denying further use of the Resident Services Buildings facility to the organization.
- 21. These House Rules are issued for specific use of the facility and for specific hours and the premises must be vacated as scheduled.
- 22. Failure to observe any rules, regulations, and ordinances of the City of Palm Desert may be sufficient cause for denying further use of the Resident Services Buildings facility.
- 23. Fights, vandalism or unacceptable behavior occurring during an event shall cause immediate cancellation of the event.

I, the undersigned, acknowledge that I have read all the rules listed above regarding the use of the Resident Services Buildings and agree to abide by such rules and regulations as set forth by the City of Palm Desert Housing Authority.

Print Name (Tenant)

Signature

Date