

POSTED AGENDA

PALM DESERT HOUSING AUTHORITY MEETING

THURSDAY, JUNE 14, 2018

CIVIC CENTER COUNCIL CHAMBER

73510 FRED WARING DRIVE, PALM DESERT, CA 92260

I. CALL TO ORDER - 3:00 P.M.

II. ROLL CALL

III. ADJOURN TO CLOSED SESSION

Request for Closed Session:

- A. Conference with Legal Counsel regarding existing litigation pursuant to Government Code Section 54956.9(d)(1):

- 1) Timothy Lewis Whiting v. City of Palm Desert, Palm Desert Housing Authority, et al., U. S. District Court, Central District of California, Civil Action No. 5:17-cv-01395-JGB(KKx)

IV. RECONVENE REGULAR MEETING - 4:00 P.M.

- A. REPORT ON ACTION FROM CLOSED SESSION.

Action:

Reports and documents relating to each of the following items listed on the agenda, including those received following posting/distribution, are on file in the Office of the City Clerk and are available for public inspection during normal business hours, Monday - Friday, 8:00 a.m. - 5:00 p.m., 73510 Fred Waring Drive, Palm Desert, CA 92260, telephone (760) 346-0611.

V. CONSENT CALENDAR

ALL MATTERS LISTED ON THE CONSENT CALENDAR ARE CONSIDERED TO BE ROUTINE AND WILL BE ENACTED BY ONE ROLL CALL VOTE. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS MEMBERS OF THE HOUSING AUTHORITY OR AUDIENCE REQUEST SPECIFIC ITEMS BE REMOVED FROM THE CONSENT CALENDAR FOR SEPARATE DISCUSSION AND ACTION UNDER SECTION VI, CONSENT ITEMS HELD OVER, OF THE AGENDA.

- A. MINUTES of the Housing Authority Meeting of May 24, 2018.

Rec: Continue to the next meeting.

- B. CLAIMS AND DEMANDS AGAINST THE CITY/HOUSING TREASURIES - Warrants Dated 5/18/2018 and 5/25/2018 (Joint Consideration with the Palm Desert City Council) .

Rec: Approve as presented.

- C. REQUEST FOR AUTHORIZATION to Streamline Use of Named Vendors for the Housing Authority by Granting Exception to the Bidding Requirements and Approving the Authority Vendor List.

Rec: By Minute Motion: 1) Grant an exception to the bidding requirements, as provided for by Section 3.30.160(K) of the Palm Desert Municipal Code; 2) approve the Housing Authority Vendor List, pursuant to Section 3.30.160(K) of the Palm Desert Municipal Code, for purposes of providing recurring, routine services, supplies, and maintenance effective July 1, 2018, in an amount not to exceed \$50,000 per each named vendor.

Action:

VI. CONSENT ITEMS HELD OVER

VII. RESOLUTIONS

None

VIII. NEW BUSINESS

- A. REQUEST FOR AUTHORIZATION TO USE LOWE'S HOME CENTERS, INC., HOME DEPOT U.S.A., INC., AND HD SUPPLY FACILITIES MAINTENANCE FOR PURCHASE OF MATERIALS, SUPPLIES, AND APPLIANCES FOR FISCAL YEAR 2018-2019.

Rec: By Minute Motion, authorize:

- 1) Use of Lowe's Home Centers, Inc. (Contract No. HA37140A), for the purchase of materials, supplies, and appliances, pursuant to Sections 3.30.160(L) and 3.30.160(E) of the Palm Desert Municipal Code, for FY 2018-2019 in an amount not to exceed \$220,000 (includes approximately \$115,000 for purchase of appliances and approximately \$105,000 for materials and supplies).
- 2) Use of Home Depot U.S.A., Inc. (Contract No. HA37140B), for purchase of materials and supplies, pursuant to Sections 3.30.160(L) and 3.30.160(E) of the Palm Desert Municipal Code, for FY 2018-2019 in an amount not to exceed \$45,000.
- 3) Use of HD Supply Facilities Maintenance (Contract No. HA37140C) for purchase of materials and supplies, pursuant to Sections 3.30.160(L) and 3.30.160(E) of the Palm Desert Municipal Code, for FY 2018-2019 in an amount not to exceed \$210,000.
- 4) Disposal and recycling of inefficient, damaged, obsolete, and non-functioning appliances as appropriate, in accordance with EPA standards, and declare as surplus at the time they are removed from the properties – monies have been included in the FY 2018-2019 proposed Palm Desert Housing Authority's Operating Budget in the appropriate Authority Accounts.

Action:

- B. REQUEST FOR APPROVAL OF AN EXTENSION TO CONTRACT WITH CURTIS ALLAN FLOOR COVERING, INC., FOR PURPOSES OF PROCURING FLOOR COVERINGS AND RELATED SUPPLIES AND SERVICES FOR THE HOUSING AUTHORITY-OWNED AND -OPERATED PROPERTIES IN AN AMOUNT NOT TO EXCEED \$250,000 FOR FISCAL YEAR 2018-2019 (CONTRACT NO. HA34822).

Rec: By Minute Motion, approve/authorize:

- 1) Extension of subject contract with Curtis Allan Floor Covering, Inc., Corona, California, for the purpose of procuring floor coverings and related supplies, equipment, and services at the Authority-owned and -operated properties for a period of 12 months under the National Joint Powers Alliance Agreement Contract No. 022712-MCD with Mohawk Carpet Distribution, Inc., pursuant to Sections 3.30.160(L) and 3.30.160(E) of the Palm Desert Municipal Code, in an amount not to exceed \$250,000 (includes non-warranty partial replacements and repairs) for FY 2018-2019.
- 2) Chairman and/or the Executive Director to execute the extension and any documents necessary to effectuate the actions taken herewith – monies have been included in the FY 2018-2019 proposed Palm Desert Housing Authority's Operating Budget in the appropriate Authority Accounts.

Action:

IX. CONTINUED BUSINESS

None

X. OLD BUSINESS

None

XI. PUBLIC HEARINGS

None

XII. REPORTS, REMARKS, AND AUTHORITY BOARD ITEMS REQUIRING ACTION

- A. EXECUTIVE DIRECTOR

- B. AUTHORITY COUNSEL

- C. CHAIRMAN AND MEMBERS OF THE AUTHORITY

XIII. ORAL COMMUNICATIONS - C

Any person wishing to discuss any item not appearing on the agenda that is within the subject matter jurisdiction of the City Council, Successor Agency to the Palm Desert Redevelopment Agency, or Palm Desert Housing Authority may address them at this point by stepping to the lectern and giving his/her name and address for the record. Remarks shall be limited to a maximum of three (3) minutes unless additional time is authorized by the City Council, Successor Agency, or Housing Authority. Because the Brown Act does not allow the City Council, Successor Agency, or Housing Authority to take action on items not on the Agenda, members will not enter into discussion with speakers but may briefly respond or instead refer the matter to staff for report and recommendation at a future City Council, Successor Agency, or Housing Authority meeting.

XIV. ADJOURNMENT

I hereby certify, under penalty of perjury under the laws of the State of California, that the foregoing agenda for the Palm Desert Housing Authority was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 7th day of June, 2018. Note: This agenda is subject to amendment up to 72 hours in advance of the meeting.

Rachelle D. Klassen, Secretary